



## Parish Re-Opening Summary

As we prepared to welcome parishioners back to our churches with moderate limits on public gatherings and moderate social distancing, the following is a summary of some of the things that may need your consideration. Please note that documents pertaining to these highlighted areas and much more can be found on the diocesan website at: <https://www.gbdioc.org/facilities-properties/covid-19-facilities-information> and/or [www.catholicmutual.org](http://www.catholicmutual.org)

### Personal Protective Equipment (PPE)

The Diocese of Green Bay has provided the parishes with a four week supply of masks and at least one thermometer. For detailed information on a vendor list to purchase additional supplies visit: <https://www.gbdioc.org/docman/resource-and-support/communications/covid19/711-vendor-list-for-covid19-facilities/file>.

### Returning to Parish/School Offices

Before resuming parish/school operations, check the building to see that it is ready for staff. Identify where and how workers might be exposed to COVID-19 at work. Develop hazard controls to reduce transmission among workers. Educate employees and supervisors about steps they can take to protect themselves at work. The health and safety of our staffs is our highest priority. For detailed information visit: <https://www.cdc.gov/coronavirus/2019-ncov/community/office-buildings.html>.

### Cleaning, Disinfecting and Sanitization

Parishes/Schools should practice routine cleaning of frequently touched surfaces (i.e. tables, doorknobs, light switches, handles, desks, toilets, faucets, sinks) with household cleaners and EPA-registered disinfectants that are appropriate for these surfaces. Small confessionals that do not allow for social distancing (six-foot separation) are not recommended and other accommodations should be made. People should have access to hand sanitizer before and after they leave the confessional area. Sound equipment such as microphones and musical equipment should not be sprayed directly with cleaners (use a spray cleaner on a rag and then wipe appropriately). All cleaning products contain instruction labels for the safe and effective use of the cleaning product, including precautions you should take when applying the product. **NOTE:** Take special care when cleaning/disinfecting pews and upholstery. Wood finish suppliers recommend a very mild soap and water mixture to clean the pews. For upholstery, a mixture of 70% Rubbing Alcohol and 30% water sprayed over the top of the fabric and let it dry. Spot check to assure no damage to the fabric. For detailed information visit these sites: <https://www.gbdioc.org/docman/resource-and-support/communications/covid19/724-church-furnishing-cleaning-disinfecting/file>.  
<https://www.gbdioc.org/docman/resource-and-support/communications/covid19/706-covid-19-cleaning-and-disinfecting/file>.

### Food Safety

Best practices for proper food handling and distribution must be strictly adhered to. Anyone preparing or serving food should be vigilant in their hygiene practices, including frequent and proper hand-washing and routine cleaning of all surfaces. For detailed information visit: <https://www.gbdioc.org/docman/resource-and-support/communications/covid19/705-covid-19-food-safety/file>.