



Trustee & Council Chair Workshop

Jen Buechel & Barry Metzentine

Parish Operations & Mission Planning



AGENDA

- **Welcome, THANK YOU, and introductions**
 - You'll leave here with THREE THINGS.
- **But first and foremost, we'll pray Lectio Divina**
- **Our Lord's invitation to you!**
 - First takeaway: THE BIG PICTURE!
- **So, what does this mean to me?**
 - A.K.A. "I signed up for what?"
 - Second takeaway: HOW DO I SERVE?
 - Overall responsibilities and break-out sessions
- **Where do I go from here?**
 - A.K.A. "What in the world do I do now?"
 - Third takeaway: WHAT HAPPENS NEXT?
- **Tie it ALL together and The Moving Agent of Prayer!**



Lectio Divina for this Week

[What is Lectio Divina?](#)

- **October 3**
 - [Twenty-Seventh Week in Ordinary Time](#)
- **October 10**
 - [Twenty-Eighth Week in Ordinary Time](#)
- **October 17**
 - [Twenty-Ninth Week in Ordinary Time](#)

Read, Pray, Meditate, Contemplate, Action

"Indeed, the word of God is living and effective, sharper than any two-edged sword, penetrating even between soul and spirit, joints and marrow, and able to discern reflections and thoughts of the heart." – **Hebrews 4:12**



1st “Take-Away”: The Big Picture

Our Lord’s Invitation to YOU!!!
Can He trust YOU?

Vision

We are missionary disciples striving to lead all people to the Kingdom of God.

Mission

As friends and followers of Jesus, we are devoted to fostering households and communities of discipleship through the mission and ministry of the Catholic Church.

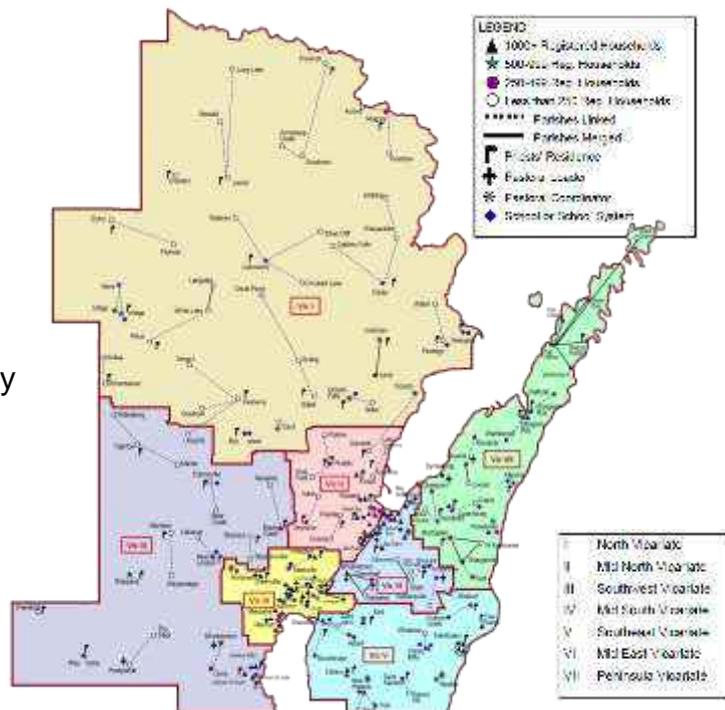


Casting a Vision

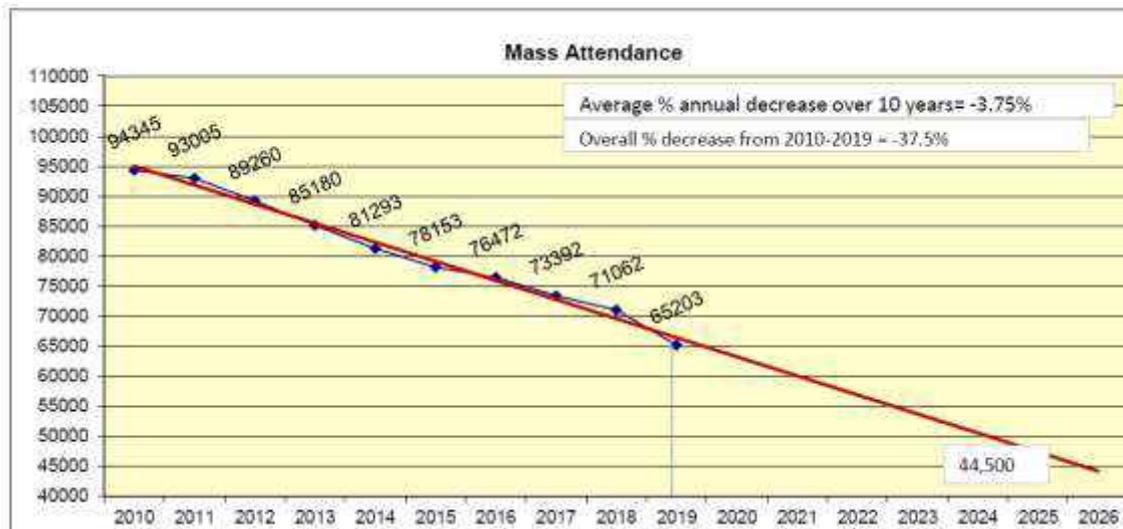
- 16 Counties!
- 156 Parishes!
- 54 Schools!
- 1.1 Million Souls!
- Fostering a culture of Missionary Discipleship and Leadership in the Diocese of Green Bay.

Diocese of Green Bay Vicariate Map

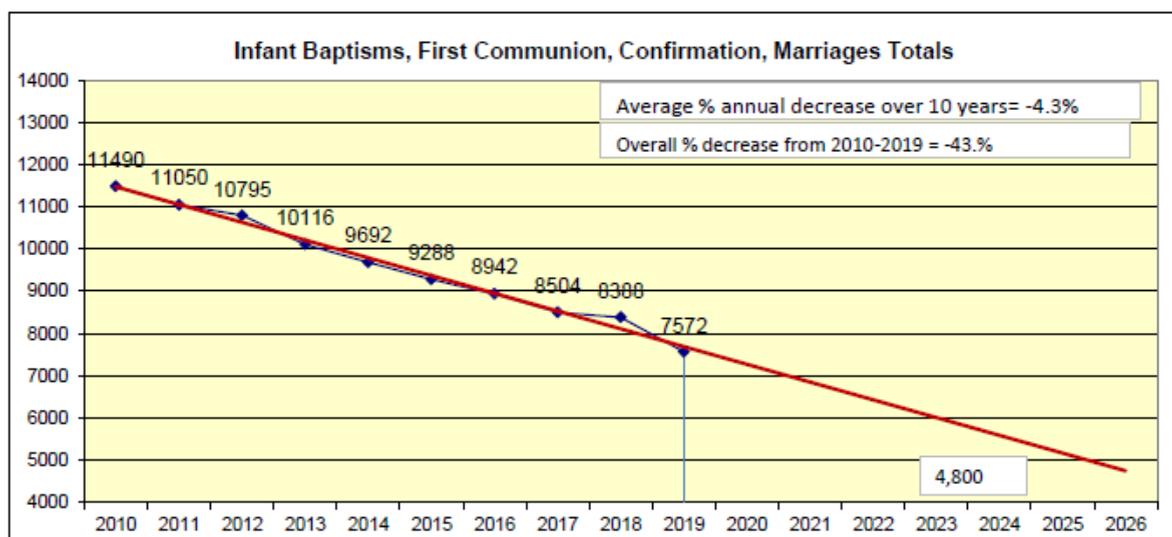
- Updated 9/22/2021
- For questions or a full copy of the map, please contact Patty Young at pyoung@gbdioc.org.



The Why: 37.5% decrease in Mass attendance over 10 years



The Why: 43% decrease in reception of sacraments over 10 years



Paradigm Shift

Understanding the Purpose of a Parish

A community established to **evangelize**, so it can move forward, boldly take the initiative, go out to others, **seek** those who have fallen away, stand at the crossroads and **welcome** the outcast.

(Evangelii Gaudium, #24)

Understanding the Nature of Councils

- Mission! (*not management*)
- Missionary & Pastoral Planning
- Participatory & Relational (*inspiring and engaging*)

What is a Parish in Canon (Church) Law?

Canon Code 515

A parish is a certain community of the Christian faithful, **stably constituted in a particular church**, whose pastoral care is **entrusted to a pastor** ... **under the authority** of the **diocesan bishop**.



What is a Parish in Civil Law?



- Each parish in the Diocese of Green Bay is an independent religious corporation established according to the Civil Statutes of the State of Wisconsin.

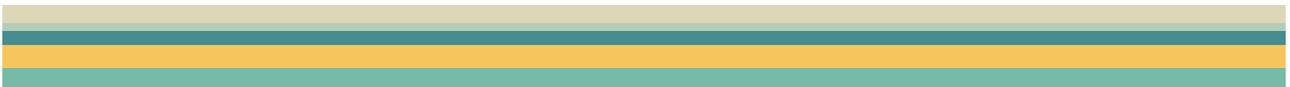
Members of the Corporation

- President: Bishop
 - Member: Vicar General
 - Vice President: Pastor/Priest Moderator (c.515, §1)
 - **Secretary: Lay Trustee**
 - **Treasurer: Lay Trustee**
- The Board of Directors of the parish corporation administers all the temporal matters that are affected by civil law, such as:
 - The acquisition, lease or sale of property
 - Execution of construction or major remodeling contracts etc.
 - Distribution of funds

2ND “Take-Away”: How do I serve?

What does Jesus want you to know about your role
...you are WORTHY and you are ACCOUNTABLE.

So, can He trust YOU?



Specific Roles & Responsibilities

- What is a Trustee?
- What is the nature of the councils?
- What does it mean to be an “at large” member?
- What does it mean to be a “representative” member?



What is a Trustee?

- Active, responsible parish member
- A trustworthy advisor to the Pastor, Administrator, or Pastoral Leader
- A member of the parish corporate board
- Concerned for the well-being and ongoing development of a vibrant faith community
- A parishioner who is informed, involved, and concerned about the parish and its members
- Brings trust, harmony, wisdom and counsel to the various aspects of parish life

Publicly elected, serves a two-year term, renewable to six years, then take at least one year off.



The Nature of the Councils

Pastoral Council

Can. 536 §1: "... a pastoral council is to be established in each parish, over which the **pastor presides** and in which the **Christian faithful**, together with those **who share in pastoral care** by virtue of their office in the parish, **ASSIST** in **fostering pastoral activity**."

Finance Council

Can. 537: "In each parish there is to be a finance council ..., selected according to these same norms, **are to ASSIST the pastor** in the **administration of the goods of the parish**."

Serves a three-year term, renewable to six years, then take at least one year off.

Roles and Responsibilities in Sum

Pastoral Council

- **Listens and responds** to the Holy Spirit
- **Organizes** lay participation and cooperation
- **Facilitates** shared practical wisdom
- **Listens** to parishioners to reflect parish needs.
- **Facilitates/promotes** Parish Mission Planning implementation

Ex Officio (by right of office):
Pastor/PL and Secretary Trustee

Finance Council

- **Assists** the pastor in the **wise stewardship** of the material gifts entrusted by God to the parish
- **Advocates in support** of the mission of the **parish and broader church**
- **Assists** the pastor in **Financial System Checklist** processes and procedures

Ex Officio (by right of office):
Pastor/PL and Treasurer Trustee

Collaborative in Nature

Finance Council translates the parish vision, mission and pastoral priorities (which is what the Pastoral Council does!) into a workable budget.



Martin Luther King Jr. (1929 – 1968)

- “The ultimate measure of a man is not where he stands in moments of comfort and convenience, but where he stands in times of challenge and controversy.”
- “I submit to you that if a man has not discovered something that he will die for, he isn't fit to live.”
- “An individual has not started living until he can rise above the narrow confines of his individualistic concerns to the broader concerns of all humanity.”



St. Teresa of Calcutta (1910– 1997)

- “Life is a challenge, we must take it.”
- “Life is not worth living unless it is lived.”
- “Love cannot remain by itself - it has no meaning. Love has to be put into action - that action is service.”

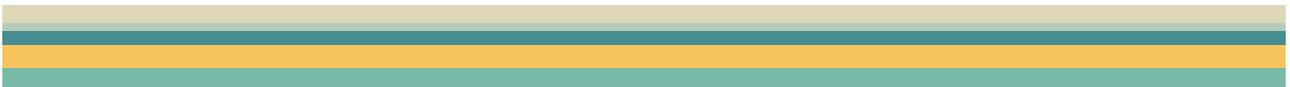
Time for:



Section 3: What Happens Next?

How do I move this to **ACTION**?

What tools do I have and what steps do I take
once I'm back at my parish?



So What, – Now What?

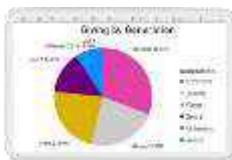
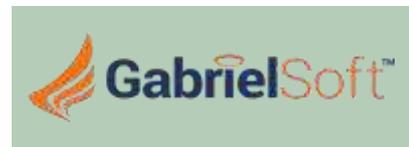


Website Resource:
[Trustee and Council Chair Resources](#)

Being Stewards of Discipleship

Seek, Invite, Connect, and Welcome

- **Ensuring accurate census and parish statistics**
- Knowing your people
- Identifying trends for opportunity to better serve
- Improving accuracy and relevance of communications



Youth – Young Adult – Example

Seek, Connect, Invite and Welcome

NEW IN REPORT LIBRARY!

Children Missing Sacraments

Report Run Time 9/28/2021 10:00 PM

ACTIVE Families with Children between ages 16 and 24 that have not recorded the sacrament of Confirmation in Gabriel

Family Name	Family Last Name	Address	City	State	Zip Code	Family Status	Is Registered	Phone Number	Email Address	Member First Name	Member Last Name	Birth Date	Member Status
Sheldon & Amy	Cooper	4041 Pasadena St	Green Bay	WI	54301	ACTIVE	Y	920-278-1212	BgBang@theary.com	Jessie	Cooper	06/27/1990	INACTIVE
Laurent & Penny	Hofstader	55 Los Angeles Way	De Pere	WI	54108	ACTIVE	Y	320-654-0222	HofstaderFamily@bgbang.net	Haley	Hofstader	11/29/2000	ACTIVE
Jerry	Costanzo	3221 South St	Green Bay	WI	54301	ACTIVE	Y			Ellie	Willing	01/01/2001	ACTIVE
Jerry	Costanzo	3221 South St	Green Bay	WI	54301	ACTIVE	Y			Jerry	Costanzo	02/06/2001	ACTIVE
Sheldon & Amy	Cooper	4041 Pasadena St	Green Bay	WI	54301	ACTIVE	Y	920-278-1212	BgBang@theary.com	Sheldon	Cooper, Jr	07/01/2004	INACTIVE
George & Elaine	Costello	801 Sacred Ln	Green Bay	WI	54311	ACTIVE	Y	414-272-8555	TheYoun@george@demo.com	Georg	Costello	08/06/2003	ACTIVE

➤ In 30 – 60 seconds discover opportunity for evangelization and mission!

Families – Religious Education – Example

Seek, Connect, Invite and Welcome

NEW IN REPORT LIBRARY!

Families with children not in Religious Education

Report Run Time 9/28/2021 10:00 PM

ACTIVE Families with Children between ages 5 and 12 not in the RE Students Committee. NOTE: These children may be going to a Catholic School near you.

Family Name	Family Last Name	Address	City	State	Zip Code	Family Status	Is Registered	Phone Number	Email Address	Member First Name	Member Last Name	Birth Date	Member Status
David & Laura	Evenson	2056 Greenbrier Ln	Wrightstown	WI	54180	ACTIVE	Y		Evensonfam@demo.com	Rambrant	Evenson	05/01/2013	ACTIVE
David & Laura	Evenson	2056 Greenbrier Ln	Wrightstown	WI	54100	ACTIVE	Y		Evensonfam@demo.com	Jared	Evenson	02/01/2013	ACTIVE
George & Elaine	Costello	801 Sacred Ln	Green Bay	WI	54311	ACTIVE	Y	414-272-5533	TheYoun@george@demo.com	Colson	Costello	06/15/2012	ACTIVE
Sheldon & Amy	Cooper	4041 Pasadena St	Green Bay	WI	54301	ACTIVE	Y	920-278-1212	BgBang@theary.com	Sheldon	Cooper, Jr	07/01/2004	INACTIVE

➤ In 20 – 40 seconds discover opportunity for invite and welcome!

Parish Mission Planning



A tool and implementation process is designed to...

Align and mobilize parishes, schools, ministry efforts and community outreach for maximum impact

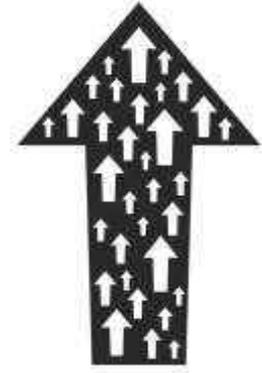


ALIGNMENT

- Common Mission & Vision
- Common Goals & Objectives
- Collaborative Leadership
- Coordinated Communications

Missional Culture

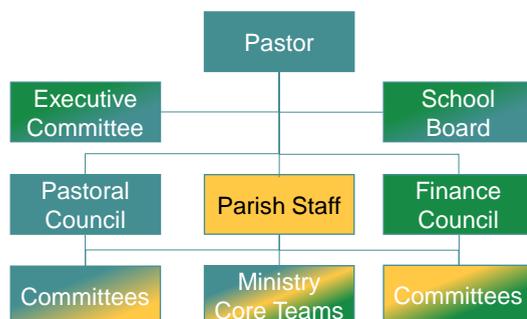
- Culture of New Evangelization
- Culture of Missionary Discipleship
- Culture of Community Impact



Getting Practical



Typical Parish Structure



Typical Parish Mission Plan

1. Priority: Evangelization

Actively Seek to Invite People to Experience Conversion

- Goal: ...
- ❖ Project: ...

2. Priority: Worship

Welcoming and Hospitality

- Goal: ...
- ❖ Project: ...

3. Priority: Missionary Discipleship

Community Outreach & Impact

- Goal: ...
- ❖ Project: ...

Tie It All Together.. And take ACTION

- Our Lord's invitation to you... The Big Picture!
- So, what does this mean to me... How do I serve?
- Where do I go from here... what happens next?

Can Jesus Christ trust you?



The Moving Agent of Prayer

Call upon the Holy Spirit!



Parish Operations & Mission Planning

Thank you!

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